



DOMESTIC RELATIONS OFFICE

FEES & GLOSSARY OF SERVICES Revised Fee Schedule Effective July 2025

SERVICE	COST
Access Facilitation -A social worker creates an agreed interim parenting plan OR makes a recommendation for Access and Possession.	\$0
Access Facilitation and Monitoring -A court orders access and possession in combination with a social worker monitoring to ensure the parties are following the order from the court.	\$0
Administrative Fee -This fee is applied if parties come to an out-of-court agreement and no longer require a Child Custody Evaluation or a Mediation session. The fee applied is based on the amount of work completed before the agreement is reached.	\$80 or \$160
Adoption Evaluation -A social worker is assigned as an impartial third party to conduct interviews, home visits, and observations of adoptive applicants. A pre-adoptive and a post-post-placement social study report are filed with the court.	\$600
Application for Child Support Calculation – Use this application if either party wants to know what the amount of monthly child support obligation would be if an order were issued or to determine if a child support modification is appropriate.	\$0
Arrears Report – Use this application to request a current Child Support and Medical Support balance	\$0
Application to Enforce Access & Possession Rights – Use this application form when the Non-Custodial Parent wants to enforce their rights as ordered by the Court.	\$0
Application to Enforce Child Support – Use this application form to enforce a court order for child support, medical support, health insurance, and out of pocket health care costs for child(ren).	\$0
Application to Enforce Uninsured Medical Expenses – Use this application form if either party wants to only enforce out of pocket medical expenses that have already been paid.	\$0
Application to Enforce Order to Withhold from Earnings against Employer – Use this application form if an Employer’s Order to Withhold was officially issued to the employer, but the employer is not complying.	\$30
Application to Modify Child Support - The El Paso County Domestic Relations Office will modify court orders for child support through the “Friend of the Court” program.	\$0
Application to Modify Access & Possession - The El Paso County Domestic Relations Office will modify court orders for access and possession through the “Friend of the Court” program.	\$0
Application for Preparation and Issuance of Administrative Writ of Withholding for Child Support/Arrearage – Use this application form if there is a final order and either party wants to garnish obligor’s wages from current employer.	\$45
Application to Terminate or Reduce Withholding from Earnings for Child Support – Use this application form if the garnishment of child support should be stopped or the amount garnished reduced because one or more conditions for termination/reduction of support included in the child support order have been met.	\$45
Amicus Attorney -An attorney is appointed by the court whose role is to provide legal services necessary to assist the court in protecting a child’s best interests rather than to provide legal services to the child.	\$1,000
Attorney Fees - Fees vary depending on the amount of time spent on activity.	Billed at \$150 per hour

Child Custody Evaluation, Update to a Child Custody Evaluation, or a Relocation Evaluation - A social worker is assigned as an impartial third party to conduct interviews, home visits and observations of both parties, collect pertinent collateral information and provide a report to the court that includes a recommendation for custody and access and possession as well as recommendations for other community services when necessary.	\$1,500
Child Custody Evaluation (3 Party) -The same process for the Child Custody Evaluation is followed with the exception that three parties are involved in the suit.	\$2,250
Child Custody Evaluation/Access Facilitation –This court order is for two services. Two different social workers will be assigned; one for the Contested Custody Evaluation and one for the Access Facilitation in order to avoid dual roles and conflict of interests.	\$1,500
Child Support Service Fee - The Texas Family Code 203.005(a)(5) provides for a monthly \$3 fee to be paid annually in advance by both the managing and possessory conservators.	\$36 annually
Consultation - A social worker is assigned to provide services as requested by the court such as an interview of child/children and/ or observation of child/children with parent. A report is filed with the court when requested.	\$180
Civil Penalty Application – Application for civil penalty of access and possession denial Services (approved by Commissioners Court – 9/17/2024)	\$15
Guardian Ad Litem - A social worker is appointed to represent the best interests of a child.	\$1,500
Limited Investigation - The court orders an abbreviated investigation that requires that the social worker obtain specified collateral information. The investigation may include an interview and/or observation. A report is filed with the court.	\$180
Mediation –For families going through Divorce or a Suit Establishing the Parent Child Relationship (SAPCR), an Attorney or Social Worker will assist the parents in reaching a Mediated Settlement Agreement. This can be either by order of the court or through application. The fee can be split by the two parties.	\$400
Monitoring - Providing monitoring of court orders as indicated by the court for a period of up to six months. A report is filed with the court regarding monitoring activity and results.	\$750
Non-IVD Cooperative Parenting Class - A social worker facilitates a 9 hour cooperative parenting class that teaches parents topics including their legal rights and duties, techniques for sharing parenting time, child development and how divorce affects development, effective communication and conflict resolution.	\$50
Non-Support Letter – A letter given to custodial parents stating no child support payments have been paid through the registry.	\$0
Payment Ledger Request – A print out of all child support payments paid through the DRO & the State Disbursement	\$0
Paralegal Time	Billed at \$75per hour
Parenting Coordinator - A social worker is appointed as an impartial third party who assists parties in resolving parenting issues through confidential procedures.	\$750 per year
Parenting Facilitator - A social worker is appointed as an impartial third party who assists parties in identifying issues, reducing misunderstandings, and resolving parenting issues. This is a non-confidential process and requires a report to the court.	\$750 per year
Probation Fee - Parents placed on Probation by the Courts are assessed a monthly fee until they are either removed from Probation or the term expires.	\$30 monthly
Supportive Supervised Visits or Exchanges – This is to provide enhanced parent/ child supervised interactions	\$75/ for one two-hour session
Supportive Supervised Visits and Exchanges Applications – Review of orders and conduct risk assessment for services.	\$50/ per parent